



High Park School

Learning for Life

JOB DESCRIPTION

Cleaner - Band 2

10 Hours per week all year round

At High Park we are committed to Safeguarding and promoting the welfare of children and young people or adults at risk in our care and we expect all staff to share this commitment.

RESPONSIBLE TO: Site Manager and Business Manager

PURPOSE OF THE JOB

- To assist with the cleaning and care of a school area delegated by the Site Manager
- To be responsible for all equipment required to fulfil the job
- To work as part of a team of cleaning staff
- To be responsible to the Site Managers for maintaining high standards of cleanliness throughout the school
- To report to the Site Managers any damage to equipment or to the school premises
- To be aware of and comply with policies and procedures relating to safeguarding and child protection, health & safety, security, confidentiality and data protection, reporting all concerns to the appropriate person
- To carry out any reasonable duties as requested by the Principal or Business Manager as necessary

SUPERVISION AND GUIDANCE

- Supervision and guidance will be received from the Site Managers or Business Manager in their absence.

GENERAL

- Attend team meetings and training courses as required
- To work in harmony with other staff within the school to ensure the school is clean and tidy
- Holidays during term time will not be permitted

This job description sets out the duties and responsibilities of the post at the time when it was drawn up. Such duties and responsibilities may vary from time to time without changing the general character of the duties or the level of responsibility entailed. Such variations are a common occurrence and cannot themselves justify a reconsideration of the grading of the post.