

Minutes of the Meeting of

High Park Local Governing Body

Held at 6pm on Tuesday December 7th 2021 via TEAMS

Attending: Ann Andrew (AA Principal, Rebecca Barham (RB), Ann McKerchar (AM). Yusuf Rasul (YR)*, Rob Canning (RC) David Sims (DS), Linda O'Neill

In Attendance: Sandra Grice (Clerking Service),

The meeting started at 18.05.

Agenda item	Documents previously circulated:	ACTIONS
	<ul style="list-style-type: none">• Agenda 7.12.21• Minutes of the meeting date 5.10.21 item 25/21• Principal's Report item 29/21• Safeguarding Report November 2021 item 30/21• Behaviour Report November 2021 item 30/21• Covid Risk Log item 31/21• Pay Review Committee Minutes item 32/21• High Park DAP School Review 2021	
22/21	Apologies - None	
27/21	PHSE Presentation by Wendy Yates Wendy presented a Powerpoint which detailed how PHSE and RSE is taught within school. It was noted that bespoke lessons may not be the best way of learning for pupils at High Park who need a more holistic approach to gaining knowledge and skills. LON thanked Wendy for the presentation and invited questions and comments from Governors. DS stated he had witnessed some of the progress made re early positive touch being directed towards hands when he was in the Acorns classroom in school. This is evidence the teaching is embedded from the youngest age group.. He thanked WY for the data included in the report. Q: Does school have any data regarding how Looked After Children correlate to this work? Is there a marked difference of any kind? Response: WY: our CLA children have not shown any difference. Q: AM how can parents embed practice at home? Response: families can promote independence by encouraging children to carry out small tasks at home such as setting the table, and staff will give feedback at review meetings re	

	<p>It has not been possible for Governors to carry out school visits but they will be scheduled when the Covid regulations allow. AM reported that she visited school and checked the Single Central Record on 8/11/21. She talked with Sarah T and they discussed the Pupil Attendance Policy and post 16 provision in the community. High Park Community Café is still in its formative stages but it will give parents a place to meet and support each other. AM had volunteered to assess Parental Involvement as Priority 7 of the SIP. It was agreed that as LON and YR had attended the Parents Evening and discussed issues with families, this can be fed into the SIP. AM volunteered to pick up Health and Safety during her visit into school in Summer 1. Using school visits in a creative manner to ensure all areas of the SIP are addressed and evidenced and that Governors are acting in the role of critical friend is essential. AM addressed the question What robust support is available as part of the DAP on her recent school visit. There was a DAP Review on 2/11/21 which evidences the support available. Q: AM Is there a RAG rating for the school website? Response: The Trust does an audit of all 3 school’s websites. AA will share their findings.</p> <p>RB reported that she is still negotiating with her employer for time off to come into school.</p> <p>LON had not been able to visit Cornerstone Café where 4 post 16 students volunteer. Sarah T and Sally Hester (Pupil Officer) visited and they witnessed their progress and development. High Park students work there every Wednesday and the café is open to the public.</p>	AA
29/21	<p>Principal’s Report</p> <p>AA announced that Rob Canning has a new post at Crossley Hall Resourced Provision. He has said he will stay on as a co-opted Governor rather than as a Staff Governor and this was fully supported by the LGB. Rob was congratulated on achieving his new posting and the Governors wished him well. He will leave on 17th December. His role as a co-opted governor also gives extra strength to the Governing Body for any hearings etc. A new Staff Governor will be elected.</p> <p>Staff Attendance figures are not included in the report as Lisa Irving (HR Support) is on long term sick and the data was not easily accessible by anyone else.</p> <p>The weekly staff training relating to autism and the work of the therapy team has been reviewed. It is good quality training, however the progression has been slowed a little to enable staff to have more</p>	

	<p>discussion and feedback and to make stronger connections between the learning in each session. The training will run all year. Q: LON Have the issues with transport team been resolved? Response: AA – they are not completely resolved and an issue has been escalated to the Strategic Manager as the pupil has not attended since September. The Trust has offered to intervene if necessary. Two pupils have been removed from school transport because of their behaviour and it is hoped that the 3 unresolved situations will now be concluded following a robust conversation with the Strategic Manager. Q: AM How are the music therapy sessions developing? Response: AA they are very well received and are under review with a new group of pupils starting soon. There have been some surprising results. A small group of staff have received training and will use music type activities ino their classes.</p> <p>Q: AM: How have the EHCP meetings changed? Response: AA - there is more emphasis on the aspirations of the pupil/family. Pupils are included in the meeting when possible. It is a time to identify what the pupil really likes and how we can build on that and develop skills associated with their interests. Forward planning is encouraged in these meetings. AA explained that the Post 19 transitions group has been restarted and it may result in families across the DAP working together to commission services as a group in the longer term. At the moment there is insufficient support for students when they leave school.</p>	
30/21	<p>Safeguarding Report and Behaviour Report</p> <p>AA reported that there are 4 children under Child Protection Plans. It has become more evident that families Social Care needs are not being met. Early Help meetings are now being passed to school. The level of difficulties the families are experiencing is very concerning and some staff need supervision to deal with stories that they hear (akin to the supervision required by a Social Worker). Q: (AM) Parental Contact has risen from 26 to 52 in one term is that due to the additional work under Early Help? Does it relate to the increase in Body Map figures? Response: There has just been a general increase.</p> <p>Behaviour Report: DS said it was interesting to compare the information to last year’s data (after the lock down period). The number of serious incidents is a concern and causes a strain on staff but reflects the difficulties in Bradford with lack of Behaviour Management separately to school. DS stated it is a very helpful document.</p>	

	The 12 new pupils settled well into their new environment and particularly the Year 7's have adjusted well.	
31/21	<p>Risk Register and Covid19 Whole School Risk Assessment</p> <p>The Covid 19 Whole School Risk Assessment is published on the website and is updated regularly as advice from the LA and PHE changes. The RAG rating will remain Amber whilst we have Covid and other seasonal flu like viruses circulating. Flu vaccines were available to all staff who wanted them. The lack of regular respite care is a great concern for staff, pupils and families. Q: AA is the Omicron variant likely to make an impact in the New Year? Response: DS it is possible it will have a significant impact and the risk level will increase. Q: What would cause the RAG rating to raise to High? Response: (AA) The RAG rating would change if staff are required to isolate as the new variant increases in the community.</p>	
32/21	<p>Pay Committee</p> <p>LON and YR agreed the all proposals presented by AA. The majority of teachers are now on the Upper Pay Scale. Q: AM how will the approval affect the budget. Response: AA informed the meeting that Jane Rawson will attend the next meeting with details of the budget and the implications. All targets are linked to the SIP and include personalised targets linked to wellbeing. Teachers are appraising their own support staff which is easier to manage and easier to understand how what people say in appraisal is linked to their practice. Time has been set aside after school to enable them to happen.</p>	
33/21	<p>Policy Reviews</p> <p>The Pupil Attendance Policy September 2021, Pupil Anti-Bullying Policy September 2021 and Allegations of Abuse against Staff Policy September 2021 were circulated in October. It was agreed that Governors will read and make comments/approve them via email. AM will resend the policies to Governors in Lisa Irving's absence.</p>	AM
34/21	<p>Any Other Business referred from item 05/21 above –</p> <p>There was a general discussion regarding recruiting a new Parent Governor. AM suggested a Buddy System to enable parents to feel more supported.</p> <p>Analysis of Pupil Progress has been conducted. The headline information is that from Jan to June 2021 12% of pupils were making less than expected progress – this has reduced to 2% as a result of</p>	

	<p>regular full time attendance at school. There has been a concern re the weight of some pupils. Between Jan to June 2021 it was 30% and has reduced to 14% as a result of increasing physical exercise and healthy eating in school including adjustments to portion sizes. 25 pupils are now going out of school for extended walks which they thoroughly enjoy. The progress of pupils in English Reading and Writing is less than the progress in Speaking and Listening. Data for CLA shows higher percentages of pupils making less than expected progress compared to Whole School Data; particularly linked to Emotional Regulation, Mobility and Weight. DS expressed his concern regarding the weight increases during the pandemic, especially amongst Looked After Children. A review process entitled the Cawstone Park Review highlights these issues.</p> <p>Everyone wished Rob great success in his new post and hope that he settles in well.</p> <p>LON thanked everyone for their hard work and stated she felt incredibly proud when she received such positive feedback at the recent parents evening.</p>	
35/20	Date of Next Meeting Tuesday February 8th 2022 at 6pm.	
<p>The meeting closed at 20.00. There was no further business brought to the meeting. Linda closed the meeting and thanked Staff, Governors and the Clerk for their hard work this term and for their attendance.</p>		