

Safeguarding at High Park

Safeguarding is everyone's responsibility

Meet your Designated Safeguarding Lead and Deputies at High Park School



Sarah Tollemache
DSL Lead



Hannah Copeland
DDSL



Ann Andrew
Principal & DDSL



Wendy Yates
DDSL



Scott Shepherd
DDSL



Named Governor for Safeguarding
Ann Mckerchar

Child Protection Procedures Flow Chart as of September 2021

On Discovery or suspicion of child abuse **If you think it, report it**

Inform a Designated Lead for Safeguarding (DSL) or Deputy
Sarah Tollemache (DSL) Hannah Copeland, Ann Andrew, Wendy Yates, Scott Shepherd Named Governor: Ann Mckerchar.
Who should then take following steps...

If you have concern that a child is being harmed you must not keep these concerns to yourself, have those safeguarding concern conversations immediately with the DSL or:

During office hours (8.30am - 5pm Monday to Thursday, 4.30pm on Friday)

- Children's Social Care Initial Contact Point – T: 01274 435600
- Early Help Gateway – T: 01274 435600
- At all other times, Children's and Adult Social Care Emergency Duty Team – T: 01274 431010
- Education Social Work Service – T: 01274 439651
- Adult MASH team - T: 01274 431077- Monday to Thursday: 8.30am to 5pm Friday: 8.30am to 4.30pm

If you have reason to believe that a child is at IMMEDIATE RISK OF HARM, contact the police on 999

ON DISCOVERY OR SUSPICION OF CHILD ABUSE CONCERNING A STAFF MEMBER

REPORT IMMEDIATELY TO THE PRINCIPAL NOT A DESIGNATED SAFEGUARDING LEAD

WHERE THERE ARE CONCERNS ABOUT THE PRINCIPAL REPORT TO THE CHAIR OF GOVERNORS

If you are asked to monitor the situation; make sure you are clear what you are expected to monitor, for how long, how and to whom you should feedback information to.

The Designated Safeguarding Lead will always make and keep an electronic record on CPOMS of all events and action taken. Records MUST be kept confidential and secure and separate from the child's personal file.

Ensure immediate completion and dispatch of the Common Child Protection Referral form. This form can be accessed via Bradford Schools On-Line 'Useful Links' Tab Retain a copy in school. Send copies to:

- Children's Social Care
- Principal Education Social Worker Margaret McMillan Tower, Princes Way, Bradford BD1 1NN
- Report adult abuse online at: www.bradfordgov.uk/makeanalerf and inform the students' social worker

Working Together to Safeguard Children – The Bradford Partnership. Saferbradford.co.uk

Strategic Manager for Education Safeguarding: Danielle Wilson
Attendance Lead: Waheeda Shah/Paul Harkin
Local Authority Designated Officer (LADO): 01274 435600

For all general enquiries, please contact Children's Specialist Services on 01274 435600

Bradford Council's Multi-Agency Safeguarding Hub (MASH) is the single point of contact to report safeguarding concerns. The MASH operates in partnership with West Yorkshire Metropolitan Police.

Please note that Adult Safeguarding concerns reported to the MASH are screened by both the Local Authority and Police.

MASH team - T: 01274 431077

Report Adult Abuse via online - <https://www.bradford.gov.uk/adult-social-care/adult-abuse/report-adult-abuse/>

The Police

You can also contact Crimestoppers on 0800 555 111 The Police and Crimestoppers are both open all day and all night. Javelin House, Child Protection Unit: 01274 376061