



High Park School
Learning for Life

PERSON SPECIFICATION

POST TITLE: CATERING ASSISTANT

ATTRIBUTES	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
Experience	Previous work experience	Experience in catering and/or in a school environment Knowledge of school procedures	Application form Interview
Qualifications	Basic education	Basic food hygiene qualification	Application form
Practical and intellectual skills (including any special knowledge)	A good command of the English language both written and verbal		Application form Interview
Training	Willingness to undertake relevant training	Health & safety training Working at Heights training Manual handling training	Application form
Disposition, adjustment and attitude	To able to communicate with other members of staff. Will not require holidays in term time Able to work as part of a team Approachable, courteous and able to present a positive image of the school to callers and visitors Must be legally entitled to work in the UK (Asylum and Immigration Act 1996)	Good standards of cleanliness To be able to work more flexible hours during school holidays	Interview References Sight of appropriate documentation